



Reg. 1998/010169/07

January 2020
Physical: 141 Lamp Road, Wadeville, Germiston
Tel: (011) 827 4113/6. **Fax:** (011) 827 4118
Postal: P O Box 7104, Albermarle, 1410
 Email: info@pandttechnology.co.za
 Web: www.pandttechnology.co.za
<https://www.facebook.com/pandttech/>

VAT reg. 4290205808

Directors: NC Du Plessis (managing), ED Du Plessis

MECHANICAL FITTER AND MILLWRIGHT TRADE TEST - ARPL (Artisan Recognition of Prior Learning)

P & T Technology (Pty) Ltd is accredited as a Skills development provider for Mechanical fitter and Millwright with the Quality Council for Trades and Occupations (QCTO). We are not an accredited Trade test centre for these trades however we have partnered with a Training provider who will administer the Trade test readiness assessment and the Trade test for candidates who wish to do their Trade test application, Gap training and trade test preparation with P & T Technology (Pty) Ltd .

The **Artisan Recognition of Prior Learning (ARPL)** process is divided into the following stages.

Stage	Activity	Duration	Cost
Stage 1	Trade test readiness assessment		
	Portfolio of Evidence (POE) evaluation The POE is made up of the documents that are required for the Trade test application ARPL Interview and ARPL Practical Assessment A Trade Test Assessor will evaluate your POE, interview and give you a practical assessment to determine your practical skills	Mechanical fitter 3 days Millwright 3 days	Mechanical fitter R 2 900.00 Millwright R 3 346.00
Stage 2	Gap training if required	Depends on the assessment report	R 4 234.00 per week
Stage 3	Application for the ARPL Trade Test	2 months	Mechanical fitter R 2 800.00 Millwright R 3 330.00
Stage 5	Trade test	Mechanical fitter 2 days Millwright 3 days	

NOTE :-

- If gaps in your knowledge, skills or practical abilities are identified you need to do training to close these gaps first before you can move to the next stage in the trade test process
- You will need to discuss with the training center the cost and duration of training to close gaps
- Brush up training / trade test preparation will be entirely at your discretion and needs to be arranged with P & T Technology (Pty) Ltd
- **Readiness assessment dates will be provided after booking and are fees paid**

Refreshments

- Meals and refreshments excluded. Please bring your own.

Pre-requisites - ARPL admission requirements

All candidates seeking access to a trade test/ External Integrated Summative Assessment (EISA) through Artisan Recognition of Prior Learning must have:

- Completed a standardised official application form provided in the ARPL toolkit for a specific trade applied for.
- Have accumulated at least three years relevant verifiable work experience for a particular trade.
- The minimum years of work experience may be accumulated from various traceable employers or services provided to customers in the relevant trade.
- The minimum age for a person to register for ARPL is nineteen years.

Documents required for the POE

The following documents need to be submitted

- Original certified copy of Id
- Original certified copy of Highest qualification
- Original certified copy(ies) of certificate(s) relevant to the trade applied for
- Original Service letter(s)
 - Must be original
 - Must be on a company letterhead
 - Must have detailed breakdown of duties
 - Must have a date on when was the letter drafted
 - Must have exact start (day/month/year) and end date (day/month/year) if previously worked for the company(ies)
 - Must have exact start (day/month/year – present (not specify date) if currently working for the company
 - Must be signed by the authorised person in the company (name and designation of the person attaching the signature must be stated on the letter)
 - If you are presently unemployed, provide also an affidavit from the police station
 - CV

TERMS AND CONDITIONS

Before booking and paying for a program please ensure you are familiar with P & T Technology's terms and conditions, these can be found on our web page www.pandttechnology.co.za or a copy can be requested from our administration office.

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RETURN PROGRAM ENROLMENT FORM AND PROOF OF PAYMENT TO:

P and T Technology (Pty) Ltd Fax :- 011 827 4118 attention: Admin

Invoice Company:- _____

P. O. Box _____ Code:- _____

First Name _____ Surname _____

Title _____ ID Number _____

Tel:- (____) _____ Fax:- (____) _____

Cell No:- _____ email:- _____

Occupation _____ Company VAT NO. _____ **(NB)**

Please select the one you would like to book

- ARPL readiness assessment Mechanical fitter R 2 900.00
- ARPL readiness assessment Millwright R 3 346.00
- Trade Test application Mechanical fitter R 2 800.00
- Trade Test application Millwright R 3 330.00

I, _____ **(Name and Surname),**

HAVE READ AND ACCEPT ALL TERMS AND CONDITIONS OF P & T TECHNOLOGY YES

Signature of delegate

Date

Payment method

- Cheque payable to P and T Technology (Pty) Ltd deposited into the account number below
- Deposit / EFT deposit

Account details: Account holder: P and T Technology (Pty) Ltd

Bank: ABSA

Branch code: 631 – 142

Account Number: 4056618661



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September 2019

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If the course is being paid by your company, please complete the form below and forward it **with** your enrolment form

P AND T TECHNOLOGY (PTY) LTD PROCUREMENT - CUSTOMER INFORMATION	
Please complete this document and return to P and T Technology (Pty) Ltd	
Legal Status (e.g. (Pty) Ltd)	
Name of Business	
Company Registration Number	
VAT Registration Number	
Company Postal Address	
Contact Person	
Contact Person (Accounts)	
Telephone Number/s	
Fax Number	
Email Address	
Name of Bank	
Branch	
Branch Code	
Account Number	
Type of Account	
Account Holder's Name	
Please complete the details and forward to:	
Attention	Finance
Email	liz@pandttechnology.co.za